

## BOX OFFICE FEE STRUCTURE

*Powered by SPEKTRIX, our designated ticketing agent*

**For all RCA clients and Non-Profit Arts Organizations in Kelowna.**

Tickets to be sold at RCA Box Office and designated ticketing agent website. All fees are plus applicable GST.

FEE TYPE	AMOUNT / DETAILS
Single Event Ticket	\$2.38 + GST
Mailing fee	\$2 per order
Set-up fee	\$75 plus GST (waived with more than 75 tickets sold) <ul style="list-style-type: none"> <li>- Includes 10 complimentary tickets.</li> <li>- Additional comps \$1.00 per (plus CIF).</li> <li>- Includes day of show box office service (box office to open one hour prior to show start time, if outside of regular box office hours).</li> <li>- Includes listing on designated ticketing agent website.</li> </ul>
Credit Card Fee	3%
Debit Card Fee	1.5%
Capital Improvement Fund (CIF)	\$1.43 + GST per attendee on all event rentals. Final Settlement will be reduced by this amount. (2019: \$1.43 + \$0.70 GST = \$1.50 per attendee)
Settlement	Within 10 days of event.
Cancellation Fees	Service fee \$2.50/ticket + Credit Card & Debit Card Fees + Set-up fee

**Advertised ticket prices** are to include total fee payable by the ticket purchaser, inclusive of ticket price, CIF, Ticketing Fee, postage if applicable, and GST on all of the above.